### APPLICATION RENEWALS



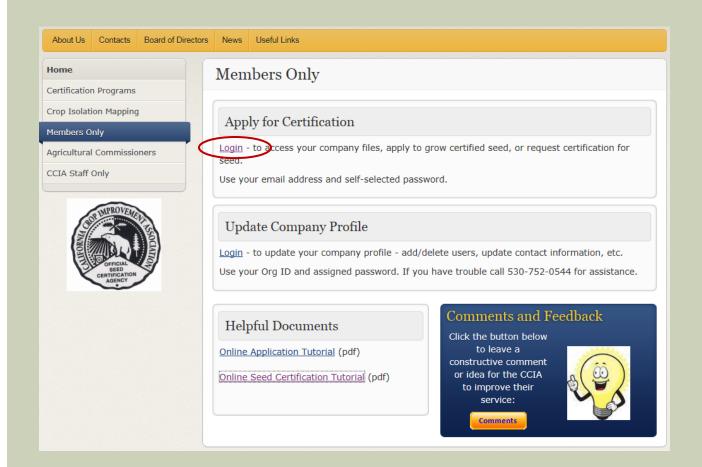
#### **PURPOSE**

- This function allows applicants of perennial crops to renew applications from the previous year. This applies to:
  - Alfalfa
  - Asparagus
  - Bermudagrass
  - Clover
- Each year, application renewals will be available in your account in early January and must be submitted no later than February 15.

#### GO TO <a href="http://ccia.ucdavis.edu/">http://ccia.ucdavis.edu/</a> CLICK "MEMBERS ONLY"



### TO APPLY FOR RENEWALS, CLICK ON "LOGIN" UNDER "APPLY FOR CERTIFICATION"



\*Note: If you do not already have an email address and self-selected password in your company profile you must contact your company's account administrator to add you to your company's profile.

### TO LOGIN, ENTER YOUR <u>EMAIL ADDRESS</u> AND <u>SELF-SELECTED PASSWORD</u>

Home	Certification Programs	Crop Isolation Mapping	Members Only	Agricultural Commissioners	CCIA Staff Only				
Your Ap	oplications Certified Seed	Cotton Pre-app Certified P	otatoes Renew A	pplications Field Inspections Su	ummary Certify Seed Lot				
	Log In lame: akoala@ucdavis.edu word: ••••••	g In							
Parsons Seed Certification Center • University of California • One Shields Ave. • Davis, CA • 95616-8541  © 2015 Regents of the University of California									

\*Note: If you do not already have an email address and self-selected password in your company profile you must contact your company's account administrator to add you to your company's profile.

## APPLICATIONS BEGUN OR SUBMITTED FOR THE CURRENT YEAR WILL BE DISPLAYED. TO RENEW APPLICATIONS FROM THE PREVIOUS YEAR, CLICK "APPLICATION RENEWALS".

Home Certification Programs Crop Isolation Mapping Members Only Agricultural Commissioners CCIA Staff Only

Your Applications Certified Seed Cotton Pre-app Certified Potatoes Renew Applications Field Inspections Summary Certify Seed Lot

Login: Ashley Koala | Logout

Display Apps for Year: 2016 ✔ Update Grid Export to Excel

	Display 11PF		2010		to Ente							
	<u>App #</u>	<u>Cert</u> <u>Year</u>	Grower	<u>Field</u> <u>Name</u>	Acres	County	Crop	<u>Variety</u>	<u>Class</u>	Мар	Certificates/Tags	<u>status</u>
Select	App32502	2016	CCIA Milling Co.	test	35.00	BUTTE	Rice	M-206	Registered	Missing		Pending supporting material
Select	App32501	2016	CCIA Milling Co.	test	30.00	BUTTE	Rice	M-206	Registered	Complete	Link Certified Rice Seed Statement Bulk Sale Certificate	Field Inspection Report Ready
Select	App32500	2016	CCIA Milling Co.	dsf	10.00	LOS ANGELES	Alfalfa	cyf	Certified	Missing		Pending supporting material

Apply to Grow Certified Seed

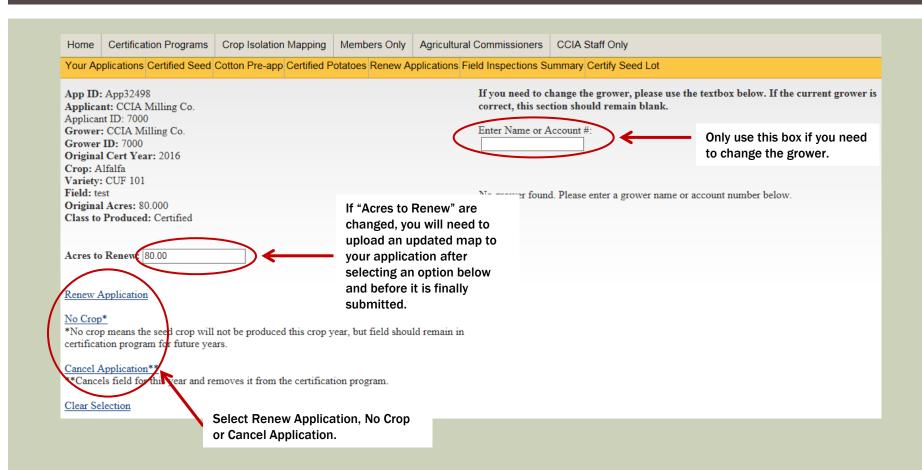
Apply to Grow Certified Seed Potatoes

Application Renewals

### A LIST OF ALL APPLICATIONS AVAILABLE FOR RENEWAL WILL BE DISPLAYED. SELECT THE APPLICATION YOU WANT TO RENEW.



# NOW YOU MAY DECIDE WHETHER YOU WANT TO: 1) RENEW 2) APPLY FOR NO CROP OR 3) CANCEL FIELD. CLICKING ON A SELECTION WILL AUTOMATICALLY RENEW, APPLY AS NO CROP, OR CANCEL AN APPLICATION.



#### IF ACRES CHANGED,

## SELECT APPLICATION FROM "YOUR APPLICATIONS" AND UPLOAD NEW MAP. FOR INSTRUCTIONS ON HOW TO UPLOAD A MAP SEE "ONLINE APPLICATION INSTRUCTIONS" ON THE CCIA MEMBERS ONLY PAGE.

Home	1	tion Progra		11 0		, ,	gricultural Co			Staff Only		
Your A	pplications	Certified S	eed Cotton Pre-ap	op Certified P	otatoes	Renew Applic	ations Field	Inspection	s Summary	Certify See	d Lot	
ogin: A	Ashley Koal	a   <u>Logou</u>	<u>t</u>									
]	Display App	os for Year	2016 V Upda	te Grid Exp	ort to Exc	el			I	I		
	<u>App #</u>	Cert Year	Grower	<u>Field</u> <u>Name</u>	Acres	County	Crop	<u>Variety</u>	Class	Мар	Certificates/Tags	status
Select	App32505	2016	CCIA Milling Co.	test	10.00	FRESNO	Alfalfa	CUF 101	Certified	Missing	Link Tag	Pending supporting mate
Select	App32504	2016	CCIA Milling Co.	test	80.00	FRESNO	Alfalfa	CUF 101	Certified	Complete	Link Tag	Pending acceptance
Select	App32503	2016	CCIA Milling Co.	test	80.00	FRESNO	Alfalfa	CUF 101	Certified	Complete	Link Tag	Pending acceptance
Select	App32502	2016	CCIA Milling Co.	test	35.00	BUTTE	Rice	M-206	Registered	Missing		Pending supporting mate
Select	App32501	2016	CCIA Milling	test	30.00	BUTTE	Rice	M-206	Registered	Complete	Link Certified Rice Seed Statement Bulk Sale Certificate	Field Inspection Report Ready
elect	App32500	2016	CCIA Milling	dsf	10.00	LOS ANGELES	Alfalfa	cyf	Certified	Missing		Pending supporting mate

Apply to Grow Certified Seed
Apply to Grow Certified Seed Potatoes
Application Renewals

Select renewed application with a change in acreage to upload new map.

Renewed application with a change in acreage will remain "Pending supporting material" until an updated map is attached.